



Goslings Out of School Club

Parental Consent for Use of Images within the Setting

Dear Parent/Carer

This letter explains why we need to ask for your consent before we are able to take photographs of your child during their time at Goslings Out of School Club

Generally photographs are a source of pleasure and pride. We believe that the taking and use of photographs can enhance the self-esteem of children and their families and therefore is something to be welcomed and appreciated. We also would like you to be clear about how we may use images and the consents that you have afforded us.

We may take photographs for a number of reasons whilst your child is with us, including:

- recording their development progress
- recording memorable events and achievements
- illustrating group and individual activities
- internal training purposes

We do however recognise that with the increase use of digital technologies the potential for misuse has become greater and we understand that this can give rise to concern. We will therefore endeavour to put effective safeguards in place to protect children and young people by minimising the risk of misuse.

We are mindful of the fact that some families may have reasons why protecting a child's identity is a matter of particular anxiety. If you have particular circumstances either now or at any time in the future which would affect your position regarding consent, please let us know immediately.

To comply with the Data Protection Act 1988, we need your permission before we can photograph or make any recordings of your child. If your child is old enough to express their own view, you may want to consult with them about categories of consent, and we invite you to use this letter to explore their feelings about being photographed at the setting. Please read and complete the attached forms and do not hesitate to contact me should you have any queries.

We only use equipment that is provided by Goslings Out of School Club and specifically for the purpose of taking photographs. Use of personal devices is strictly prohibited and we take this opportunity to remind you that this also extends to childrens' own devices.

It is important that you respect all other parent's rights in respect of imagery and as such do not attempt to manipulate or reproduce the images for any reason whatsoever. If at any time you believe that images have been misused in any way please let us know immediately.

Please read and complete the consent form and do not hesitate to contact me should you have any queries.

Yours Sincerely,

Shaun Gosling



Goslings Out of School Club

Parental Consent for Use of Images within the Setting

Parental Consent for Use of Images – Conditions of Use

- These consents are valid for the period of time your child/children attends the setting. It automatically expires after this time. We will not continue to use any images after your child/children leaves the setting except where you give us give us consent to do so below
- We will not include any personal information at any time with images used in any printed publication, website or any other online platform (eg Facebook/Twitter) except where we have asked for, and received, specific consent for that purpose.
- Children may be included on photographs as part of a group that are used to create a photographic collage and presented as a memento when children leave the setting, for example as Year 6 leavers or Early Years Development booklet.
- You can withdraw all, or any of, the consents at any time

Please circle as appropriate	
May we use your child’s image in displays around the setting	Yes / No
May we use your child’s image on our website or any other electronic communication (eg Facebook/Twitter)	Yes / No
May we include your child’s image in group photos that are presented to other children eg as a collage or in an Early Years development booklet	Yes / No
May we continue to use your child’s image once they have left the setting for the purposes of the above consents. (If No all images that include your child/children will be deleted or destroyed as necessary)	Yes / No
Please use this space to let us know of any specific instructions you may have for us:	

- I have read and understand the conditions of use.
- I am aware that websites and online communications can be viewed worldwide and not just in the United Kingdom where U.K law applies
- I understand that all images taken and used by Goslings Out of School Club are done so with appropriate parental consent and any attempt to remove, copy or manipulate the images from such authorised websites could constitute an unlawful act.

Name of Child/Children:

Date:

Parent/Carer Name:

Parent/Carer Signature